

ORCUTT UNION SCHOOL DISTRICT
Regular Charter Meeting of the Board of Trustees
Wednesday, June 7, 6:00 p.m.
Public Session —6:15 p.m.
District Board Room
500 Dyer Street, Orcutt, CA. 93455

CALL TO ORDER 6:00 P.M.

- A. Pledge of Allegiance

CLOSED SESSION PUBLIC COMMENTS

This section of the agenda is intended for members of the public to address the Board of Trustees on items that are being considered in Closed Session.

ADJOURN TO CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Section 3549.1, 54956.95, 54957, and 54957.6.

1. Public Employment per Personnel Report.
2. Public Employee Employment/Discipline/Dismissal/Release.
3. Conference with labor negotiator Dr. Deborah Blow, Superintendent and/or Susan Salucci.
 - a. OEA
 - b. CSEA
4. Conference with labor negotiators for unrepresented employees:
 - a. Certificated and Classified Management, and Confidential.
Agency representative – Superintendent.
 - b. Superintendent. Agency representative – Board of Trustees
5. Student disciplinary/expulsion matters.
6. Conference with Legal Counsel: Anticipated Litigation
Significant exposure to litigation pursuant to Government Code section §§ 54956.9(d) (2), 54956.9(e)(3); receipt of claim pursuant to the Government Claims Act under Government Code section 910 et seq.; possible action.

RECONVENE TO PUBLIC SESSION 6:15 P.M.

- B. Public Report on Action Taken in Closed Session
- C. Adoption of June 7, 2018 Agenda

Moved _____ Second _____ Vote _____

PUBLIC COMMENT ANNOUNCEMENT

The Board of Trustees welcomes comments about items appearing or not appearing on tonight's agenda. The audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a Public Comment Form from the Superintendent's secretary and submit it prior to the time the presiding officer calls for Public Comment.

A maximum of thirty (30) minutes is set aside for Public Comment; speakers are allowed a maximum of three (3) minutes to address the board on any items within the Board's jurisdiction in accordance with the Brown Act. The Board will limit any response to public comments to brief statements, referral to staff, or referral to a future board meeting.

- D. Superintendent's Report
An opportunity for the Superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities such as curriculum/instructional updates, timely events/information, and district activities.

E. Public Comment

An opportunity for the public to provide input to the Board of Trustees. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered. Any request to speak must be submitted on a Request for Public Comment Form which can be obtained from the Superintendent’s secretary and submitted prior to the presiding officer addressing the item. If you choose to speak when an item is before the Board, your name will be called prior to board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

F. Written Communication

Documents addressed to or by board members as communications during a Board of Education meeting are defined as letters from parents or community members regarding issues within the jurisdiction of authority of the Board of Education; information or reports from professional organizations, i.e., CSBA, SBCSBA, etc.; letters or reports from other public agencies; letters or reports from legislators; or letters or reports from district schools or staff.

CONSENT AGENDA ITEMS

Actions proposed for Consent Agenda (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items. Consent Agenda items are voted on at one time, although any such item can be considered separately at a board member’s request.

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Minutes Regular Meeting, May 9, 2018

It is recommended that the Board of Trustees approve Consent Agenda Items A through C, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR ACTION

A. BUSINESS

1. 2018/2019 Resolution No. 3, Education Protection Account (EPA) Requirements

Staff recommends that the Board of Trustees adopt 2018/2019 Resolution No. 3, Education Protection Account (EPA) as presented.

Moved _____ Second _____ Vote _____

Public Hearing – 2018/2019 Budget

A copy of the 2018/2019 Budget is available for review at the District Office, 500 Dyer Street, Orcutt, CA, between the hours of 7:30 am – 4:30 pm M-F.

2. 2018/2019 Budget Presentation (No Action)

Staff will present a draft of the Orcutt Academy’s Budget, which will be submitted for approval at the June 13, 2018, Board Meeting.

B. EDUCATIONAL SERVICES

Public Hearing – Local Control and Accountability Plan (LCAP)

A copy of the LCAP is available for review at the District Office, 500 Dyer Street, Orcutt, CA, between the hours of 7:30 am – 4:30 pm M-F.

1. LCAP Presentation (No Action)

Staff will present a draft of Orcutt Academy Charter School’s LCAP, which will be submitted for approval at the June 13, 2018, Board Meeting.

C. HUMAN RESOURCES

1. Increase for Orcutt Academy High School Dean Salary Schedule

It is recommended that the Board of Trustees approve the new salary schedule for the Dean of Students position at Orcutt Academy High School, effective July 1, 2018, as submitted.

Moved _____ Second _____ Vote _____

2. Approval of Administrative Position: Dean of Students

It is recommended that the Board of Trustees approve the hiring of Josh Ostini, as the Dean of Students for OAHS, as submitted.

Moved _____ Second _____ Vote _____

ITEMS SCHEDULED FOR INFORMATION/DISCUSSION

- 1. Items from the Board

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Wednesday August 8, 2018, with Closed Session beginning at 6:00 p.m. followed by Public Session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA.

ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent’s Office at (805) 938-8907. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.

All documents related to the open session agenda are available for review 72 hours prior to the meeting at the Orcutt Union School District Office, 500 Dyer Street, Orcutt, CA.

Classified Personnel Action Report
Orcutt Academy Charter
June 7, 2018

TO: Deborah Blow, Ed.D.

SUBMITTED BY: Susan Salucci, Assistant Superintendent/Human Resources



SUBJECT: Recommendations for Board Approval

Name	Site/Dept.	Classification	Class/Step	Hours	Salary	Effective	Action/Information
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Ando, Ivy	OAHS	Instructional Assistant I	11/1	3.5	\$1,000 per year/pro-rated	5/1/2018	Educational stipend – Bachelor's
Carlson, Nicholas	OAHS	Student worker			\$11.00 per hour	5/24/2018	Temporary student worker

ORCUTT ACADEMY CHARTER SCHOOLS

ORCUTT UNION SCHOOL DISTRICT

Certificated Personnel Action Report

TO: Dr. Deborah Blow
District Superintendent

FROM: Susan Salucci
Assistant Superintendent of Human Resources

DATE: Board Meeting of June 7, 2018

RE: **RECOMMENDATIONS FOR APPROVAL AND RATIFICATION**

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Alberry, Ben	Charter HS	Extra Duty	\$40/hr	4/10/18	Worked Prep, 1 hr
Benton, Dylan	Charter HS	Extra Duty	\$40/hr	4/5-4/27/18	After School Tutor, 6 hrs
Blackie, Stephen	Charter HS		\$25,000	6/30/18	Participation in Early Retirement Incentive Program, 1 x payment
Carter, Rhett	Charter HS	III	\$129,513 \$360/yr \$1,100/yr	7/1/2018	Principal Cell Phone Allowance Mileage Allowance
Cedillo, Monica	Charter HS	VI-12	\$79,884 \$431.81/day	7/1/2018	Counselor II 11 Extra Days
Chavez, Alyson	Charter HS	VI-15	\$87,284*	6/7/18	Resignation
Coburn, Josie	Charter HS	V-8	\$66,801*	2018-19	Additional .20 FTE
Cordero, Linda	Charter K-8	Daily	\$300	4/10-4/26/18	Admin Support, 3 days
Cunningham, Tiffany	Charter HS	Extra Duty	\$40/hr	4/25/18 4/16-4/30/18	Articulation, 2 hrs Intervention, 4.25 hrs
Dana, Joe	Charter	III	\$131,270 \$7,400/yr \$600/yr	7/1/2018	Director, Charter Schools Longevity Cell Phone Allowance
Degner, Susan	Charter I/S		\$12,500 \$12,500	6/30/18 1/31/19	Participate in Early Retirement Incentive Program, split payment

*To be prorated

<i>NAME</i>	<i>SCHOOL</i>	<i>CLASS/ STEP</i>	<i>SALARY</i>	<i>EFFECTIVE DATE</i>	<i>ACTION INFORMATION</i>
Dell' Armo, John	Charter HS	Extra Duty	\$40/hr	4/7-4/30/18	After School Tutor, 3.5 hrs
Gelotti, Scott	Charter HS	Extra Duty	\$40/hr	4/9-4/30/18	Detention, 7 hrs
Hubbard, Jenny	Charter HS	Extra Duty	\$40/hr	4/16-4/30/18	Intervention, 6 hrs
Leach, Veronica	Charter K-8	II-1	\$46,143	2018-19	Temporary, 100%
Mason, Joshua	Charter HS	Extra Duty	\$40/hr	4/10-4/24/18	Intervention, 5 hrs
McKenzie, Megan	Charter HS	Extra Duty	\$40/hr	4/16-4/30/18	Intervention, 5.5 hrs
Miller, Heidi	Charter HS	Extra Duty	\$40/hr	4/10-4/25/18	Morning Library Support, 3 hrs
Ostini, Joshua	Charter HS	VI	\$101,409 \$360/yr \$1,100/yr	7/1/2018	Dean of Students Cell Phone Allowance Mileage Allowance
Penk, Heather	Charter HS	VI-9	\$72,327*	2018-19	Additional .20 FTE
Perez, Anayeli	Charter HS	VI-8	\$69,972 \$378.23/day	7/1/2018	Counselor II 11 Extra Days
Smithson, Allen	Charter HS	IV-2	\$52,301*	2018-19	Additional .20 FTE
Stephenson, Leigh	Charter HS	Extra Duty	\$40/hr	2/9-2/14/18	Worked Prep, 2 hrs

*To be prorated

**ORCUTT UNION SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR CHARTER MEETING MINUTES
May 9, 2018**

CALL TO ORDER

A regular charter meeting of the Board of Trustees of the Orcutt Union School District was held on Wednesday, May 9, 2018. The Pledge of Allegiance was led by Susan Salucci, Members Present: Buchanan, Peterson, Hatch, Phillips, and Morinini. Administrators Present: Blow, Salucci, Con, and Fell; Absent: Edds

ADJOURN TO CLOSED SESSION

It was moved by Liz Phillips, seconded by Lisa Morinini and carried to adjourn to Closed Session at 6:01 p.m. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

RECONVENE TO PUBLIC SESSION

The meeting reconvened to Public Session at 6:25 p.m. and Dr. Peterson reported that no action was taken in Closed Session. It was moved by Bob Hatch, seconded by Liz Phillips and carried to adopt the May 9, 2018, agenda as presented. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini.

SUPERINTENDENT'S REPORT

Orcutt Academy High School ASB Student Officers reported on the Senior Prom at the Mussel Senior Center, the Send-Off Senior Rally and two upcoming dances. Jim McManus gave a presentation on Get Focused, Stay Focused at Orcutt Academy High School. Rhett Carter and Dr. Peterson presented Allison Fenske with a certificate for Student of the Month for April and Colin Bailey as a student of the month for May.

PUBLIC COMMENT

Teri Supa commented on AB 1360 and her concerns regarding pupil admissions at the Orcutt Academy High School. Ms. Supa had also said at the April 11th board meeting. She is hoping the board will take a look at procedures for pupil admissions at Orcutt Academy High School. Monique Segura congratulated Lisa Wilkanoski as being the recipient of the WHO (We Honor Ours) Award from the California Teachers Association. Monique also thanked the board for the early retirement package and informed the board that there are 17 teachers retiring. Monique also wanted the board to know that she appreciates the relationship with Human Resource.

CONSENT AGENDA

- A. Classified Personnel Action Report
- B. Certificated Personnel Action Report
- C. Hiring of Additional Charter High School Coaches for the 2017-18 School Year
- D. Minutes Regular Meeting, April 11, 2018

It was moved by Liz Phillips, seconded by Lisa Morinini and carried to approve Consent Agenda Items A through D, as presented. Ayes: Buchanan, Peterson, Hatch, Phillips, and Morinini

ACTION AGENDA ITEMS:

Acceptance of Gift

It was moved by Lisa Morinini, seconded by Bob Hatch, and carried to approve the \$22,278 donation, and that a letter of acceptance and appreciation be forwarded to Supporting Orcutt Academy's Academic Resources (SOAAR). Ayes: Buchanan, Hatch, Peterson, Phillips, and Morinini.

OAHS MOU with the Santa Maria Valley Physical Therapy Group for Athletic Training Services

It was moved by Liz Phillips, seconded by Lisa Morinini and carried to approve the OAHS MOU with the Santa Maria Valley Physical Therapy Group for Athletic Training Services, as submitted. Ayes: Buchanan, Hatch, Peterson, Phillips, and Morinini.

OAHS Cheer Team Trip to the World Class Cheerleading Summer Camp in Palm Springs

It was moved by Lisa Morinini, seconded by Liz Phillips and carried to approve the OAHS Cheer Team Team trip to the World Class Cheerleading Summer Camp in Palm Springs, CA, July 19th – 21st, 2018, as submitted. Ayes: Buchanan, Hatch, Peterson, Phillips, and Morinini.

OAHS Swim Team Trip to CIF

It was moved by Liz Phillips, seconded by Bob Hatch and carried to approve the OAHS Swim Team trip to CIF prelims and finals in Riverside CA, May 6th – May 12th, as submitted. Ayes: Buchanan, Hatch, Peterson, Phillips, and Morinini.

OAHS Girls Basketball Team Trip

It was moved by Lisa Morinini, seconded by Liz Phillips, and carried to approve the OAHS Girls Basketball trip to the Classic Basketball Camp in San Diego, CA, June 28th – July , 2018, as submitted. Ayes: Buchanan, Hatch, Peterson, Phillips, and Morinini.

GENERAL ANNOUNCEMENTS

Unless otherwise noticed, the next regular board meeting is scheduled for Thursday, June 7, 2018, with Closed Session beginning at 6:00 p.m. followed by a Public session at 6:15 p.m. in the District Office Board Room, 500 Dyer Street, Orcutt, CA. There will be a Special Retiree Recognition on June 7, 2018, beginning at 4:00 p.m. at the Orcutt Junior High School Gym.

ADJOURN

It was moved by Lisa Morinini, seconded by Liz Phillips and carried to adjourn the meeting at 6:58 p.m.

Deborah L. Blow, Ed.D. Board Secretary

Lisa Morinini, Clerk, Board of Trustees



BOARD OF TRUSTEES

ROB BUCHANAN
ROBERT HATCH
LISA MORININI
DR. JAMES PETERSON
LIZ PHILLIPS

DEBORAH BLOW, Ed.D.
District Superintendent
WALTER CON
Assistant Superintendent
HOLLY EDDS, Ed.D.
Assistant Superintendent
SUSAN SALUCCI
Assistant Superintendent
KIRBY FELL
Chief Technology Officer

TO: Board of Trustees
Dr. Deborah Blow, Superintendent

FROM: Susan Salucci, Assistant Superintendent/Human Resources

BOARD MEETING DATE: June 7, 2018

BOARD AGENDA ITEM: Increase for Orcutt Academy High School Dean Salary Schedule

BACKGROUND: Human Resources completed a study of salaries for the Dean of Students position with seven (7) different districts in the Santa Barbara and San Luis Obispo counties. The number of contracted days varied among the districts, however OUSD was number 7 in per diem pay. The new salary schedule reflects a more comparable pay structure.

RECOMMENDATION: It is recommended that the Board of Trustees approve the new salary schedule for the Dean of Students position at Orcutt Academy High School effective July 1, 2018.

FINANCIAL CONSIDERATIONS: Increased cost will be budgeted to the Charter Fund

DOCUMENTS ATTACHED: Salary Comparison for High School Dean/Assistant Principal
Current and Proposed Salary Schedule for Orcutt Academy

Salary Comparison for High School Dean and/or Assistant Principal

District	# of Days	Salary Range	Per Diem Range
Santa Maria Joint Union	210	\$129,063-142,292	\$614-677
Lucia Mar	213	\$93,530-109,957	\$439-516
Santa Barbara Unified	198	\$94,534-107,184	\$477-541
Carpinteria	215	\$97,236-112,722	\$452-524
San Luis Coastal	220	\$116,439-139,040	\$529-632
Atascadero	215	\$93,740-\$103,919	\$436-483
Orcutt Union (CURRENT)	200	\$77,012-91,466	\$385-457
Orcutt Union (Proposed)	200	\$85,385-101,409	\$426-507

Current and Proposed Salary Schedules for the Dean of Students

	I	II	III	IV	V	VI
Dean of Students	77,012	79,708	82,497	85,385	88,373	91,466
						200

Proposed for 2018-19

	I	II	III	IV	V	VI
Dean of Students	85,385	88,373	91,466	94,667	97,980	101,409
						200



Orcutt Union School District

Human Resources

500 Dyer Street • Orcutt, California, 93455 • 805.938.8914

TO: Board of Trustees
Dr. Deborah Blow, Superintendent

FROM: Susan Salucci, Assistant Superintendent/Human Resources

BOARD MEETING DATE: June 7, 2018

BOARD AGENDA ITEM: Approval of Administrative Position: One (1) Dean of Students

BACKGROUND: Opening for a Dean of Students was flown, interviews held and completed, and final selection made.


FINANCIAL CONSIDERATIONS:
The Dean of Students is placed at the appropriate step of the Dean of Students salary schedule.

RECOMMENDATION: It is recommended that the Board of Trustees approve the hiring of one (1) Dean of Students.



BUSINESS SERVICES MEMORANDUM

TO: Board of Trustees
Debbie Blow, Ed.D.

FROM: Walter Con 
Assistant Superintendent, Business Services

BOARD MEETING DATE: June 7, 2018

BOARD AGENDA ITEM: Resolution No. 3 Charter Education Protection Account (EPA) Requirements

BACKGROUND: Proposition 30, The Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the State's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012. The provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account (EPA) to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f).

Local Education Agencies (LEAs) such as school districts, county offices of education, and charter schools will receive funds from the EPA based on their proportionate share of the statewide LCFF amount. A corresponding reduction is made to a LEAs LCFF state aid equal to the amount of their EPA entitlement. LEAs will receive EPA payments quarterly in the 2017-18 Fiscal Year.

Nearly all of the increased revenue generated from Proposition 30 is used to pay K-14 expenses from the prior year and reduce delays in payments due to schools. Therefore, districts throughout California are estimating deferral payback funding which will allow for restoration of previous cuts imposed during the recession.

2017-18 Education Protection Act

The Proposition 30 initiative was intended to minimize deeper cuts to school agencies and other state-supported programs in California. In addition, Proposition 30 prohibits the Initiative's tax revenues allocated to K-12 agencies from being used for administrative costs. While all revenues raised by Proposition 30 are distributed to school districts, a significant share of those resources simply reduce the amount of other state funding that schools receive.

Before June 30 of each year, the State Director of Finance is required to estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year. The Charter Fund portion of that amount is estimated to be:

Education Protection Account	
Estimated Funds	
Calculation:	\$1,047,648.00
<p>Estimated Expenditures</p> <p><i>instruction, instructional library, media, and technology, guidance and counseling services, psychological services, attendance and social work services, health services, speech pathology and audiology services, custodians, plant services, and, pupil testing services.</i></p> <p>Note: As per Article XIII, Section 36 of the California Constitution, the district will post an accounting of the actual money received from the EPA and accounts where the money was allocated when we receive the funds.</p>	\$1,047,648.00

RECOMMENDATION: I recommend that the Board Adopt Resolution No. 3, The Education Protection Account 2017-18, as presented above.

FUNDING: Charter Fund as presented.

**ORCUTT UNION SCHOOL DISTRICT
CHARTER BOARD MEETING
June 7, 201**

**RESOLUTION NO. 3
THE EDUCATION PROTECTION ACCOUNT (EPA) 2017-2018**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30 of each year, the State Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Governing Board of the Orcutt Union School District that:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Orcutt Union School District;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Orcutt Union School District has determined to spend the monies received from the Education Protection Act on:
 - instruction,
 - instructional library, media, and technology,
 - guidance and counseling services,
 - psychological services,
 - attendance and social work services,
 - health services,
 - speech pathology and audiology services,
 - custodians,
 - plant services, and
 - pupil testing services.

PASSED AND ADOPTED this 7th day of June, 2018.

I, Deborah L. Blow Secretary of the Board of Trustees of Orcutt Union School District hereby certify that Resolution #3 was duly passed and adopted by the Board of Trustees of Orcutt Union School District at a regular meeting thereof assembled this 7th day of June 2018 by the following vote, to-wit:

AYES:

NOES:

ABSENT:

Secretary of the Board of Education of the
Orcutt Union School District